

# Safeguarding policies and procedures



No organisation working with children and/or vulnerable adults can operate without due regard to its safeguarding responsibilities. A clear understanding of the key duties, behaviours and outcomes is vital in maintaining your organisation's reputation and reducing risk. Effective policies and procedures have to be based on detailed knowledge of the issues to be identified and addressed with a clear implementation plan.

This course is for committee members/trustees, safeguarding designated person/s and anyone else who is responsible for developing and implementing safeguarding policies and procedures that are fit for purpose.

## This course focuses on:

- The duty of care: what it means in practice
- The golden rules of confidentiality and information-sharing
- Protecting and supporting staff
- The interplay with other organisational policies and procedures
- The links to be forged with other agencies
- The key elements of a robust safeguarding policy.

## Continuing Professional Development (CPD)

Continuing Professional Development (CPD) All of our courses are certified by the CPD Certification Service.

## We offer formal accreditation

Open College Network West Midlands is a national Awarding Organisation, regulated by Ofqual and the Quality Assurance Agency for Higher Education (QAA). Additional costs will apply.

For further information, please visit: [www.communitygrouptraining.co.uk](http://www.communitygrouptraining.co.uk) or email [info@communitygrouptraining.co.uk](mailto:info@communitygrouptraining.co.uk)